

# VIRGIN ISLANDS

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)	
APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.	
<b>1. APPLICANT INFORMATION</b> (See instruction 1.) a. TYPED OR PRINTED NAME (Last, First, Middle Initial) _____ b. SEX   c. RACE _____ d. DATE OF BIRTH _____ e. SOCIAL SECURITY NUMBER _____ f. OTHER IDENTIFICATION NO. (passport, ID card) _____ M   M   D   D   Y   Y   _____	<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See Instructions.) <b>(D)</b>
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.) a. YEAR b. COUNTY, CITY, OR TOWNSHIP <b>(A)</b> c. STATE d. VOTER REGISTRATION NO. (if known) _____	<b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.)
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.) a. LAST DATE OF RESIDENCY _____ M   M   D   D   Y   Y   _____ b. NUMBER AND STREET (Do not use Post Office Box) _____ c. CITY, TOWN OR VILLAGE <b>(B)</b> d. STATE <b>(E)</b> e. COUNTY OR PARISH _____ f. ZIP CODE (9 -digit, if known) _____	<b>8. AFFIRMATION BY APPLICANT</b> X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See Instructions) a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent. b. a U.S. citizen temporarily residing outside the U.S. c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent. d. other U.S. citizen residing outside the U.S. e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement. f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated. g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S. h. The information on this form is true and complete.
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.) _____ _____ <b>(C)</b> _____ _____	i. SIGNATURE OF APPLICANT <b>(F)</b> j. DATE _____ M   M   D   D   Y   Y   _____
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See instructions.) _____ _____	<b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b> (If required by state law) DATE SIGNED _____ M   M   D   D   Y   Y   _____

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

## Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

**A.** Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.

**B.** Provide the complete street address of your Virgin Islands voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address must be different from the one provided in Item 4 and must be within the Virgin Islands.

**C.** Print the complete address where you want your ballot sent — usually your current mailing address.

Your current mailing address must be different from the address provided in Item 3.

**D.** If you do not list a party affiliation, you cannot vote in primary elections. You must indicate your political party affiliation when applying for a primary ballot (Example: Democrat, Republican) or write "none" in Item 6 of the FPCA. Political party affiliation is not required if only requesting absentee ballots for general elections. If you are currently registered and want to change your political party affiliation, you must submit a completed FPCA which indicates your new political party choice so that the local election official receives it not later than 30 days before the election in which you wish to vote.

**E.** Check ONE box.

**F.** The applicant must sign and date the FPCA for it to be processed by the local election official.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of the Virgin Islands and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration. They also apply to members of religious, welfare or service agencies assisting or attached to the Armed Forces.

### B. When To Do It

You may use a single FPCA to request registration and ballots for all elections in a calendar year (for local and Federal office ballots).

(1) **To register and/or request an absentee ballot**, the Supervisor of Elections must receive your FPCA not later than 14 working days before the election.

(2) Postmark your voted ballot by the day of the election.

(3) Return your voted ballot so that it arrives not later than 10 days after the election.

Local election officials mail ballots not later than 30 days before the election.

Due to its territorial status, the Virgin Islands does not send representatives to the U.S. Senate or directly participate in the election of the President and Vice President of the U.S. At the Federal level, only a Delegate to the House of Representatives is elected.

If you are outside the U.S. and have not received your Virgin Islands ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12.

### C. Oath/Witness Requirements

The FPCA contains a self-administered oath that must be signed by the applicant under penalty of perjury.

### D. Electronic Transmission of FPCAs and Ballots

- The Virgin Islands allows you to send the FPCA for registration and ballot request by fax. After faxing, submit the FPCA by mail.

- The Virgin Islands allows you to receive the blank ballot by fax.
- The Virgin Islands allows you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use only the following numbers:**

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

### E. Ballot Application By Proxy

**If you are currently registered**, anyone may apply for an absentee ballot on your behalf if that person can satisfactorily provide the required information about you.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

These procedures apply to persons who are U.S. citizens, residents of the Virgin Islands and overseas electors. The term “overseas elector” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in the Virgin Islands.

### A. Who Can Do It

- overseas electors (for local and Federal office ballots)

### B. When To Do It

You may use a single FPCA to request registration and ballots for all elections in a calendar year.

(1) **To register and/or request an absentee ballot**, the Supervisor of Elections must receive your FPCA not later than 14 working days before the election.

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## III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. Bars to Registration and Voting

Persons convicted of a felony or of a crime involving moral turpitude or declared mentally incompetent may not register or vote.

### B. Cancellation of Registration

Registration can be canceled if the elector changes domicile, registers in another state, or does not vote in two consecutive general elections.

### C. Action If Registration is Cancelled

The elector can register after cancellation if they meet residency requirements.

### D. Action If Registration Is Denied

Persons denied registration may appeal to the District Court. Persons seeking to appeal should consult a legal assistance officer or civilian counsel.

### E. Late Registration

Members of the Armed Forces or merchant marine who have been discharged within sixty days of an election may register and vote in that election by presenting the local election official with his or her discharge papers.

### F. Where to Send it

Mail the FPCA to:

Supervisor of Elections  
P.O. Box 6038, Charlotte Amalie  
St. Thomas, Virgin Islands 00804-6038

Or to:

Supervisor of Elections  
P.O. Box 1499, Kingshill  
St. Croix, Virgin Islands 00851-1499

***“Be A Proud Millennium Voter”***

by GSgt Alvin McKellar, Ft. Leonard Wood, Missouri

